



POST DETAILS PACK

**Independent Sexual Violence Advisor (ISVA) -
working with clients who have experienced sexual
violence and abuse within the church**

**22.5 hours a week
Salary range: £25,012 - £ 28,860
dependent on qualifications and experience**

SN is an equal opportunities employer
All posts require an enhanced DBS Disclosure

Job Description

JOB TITLE: Independent Sexual Violence Advisor (ISVA) - working with clients who have experienced sexual violence and abuse within the church

Based: at Survivors' Network's main office in Brighton and the Diocese of Chichester office in Hove, this post will also be working across Sussex and whilst the post will be mainly office hours, there may be some evening and weekend working.

REPORTS TO: ISVA Co-ordinator at Survivors' Network

Purpose of Job

To provide emotional and practical advocacy support to adult survivors of sexual violence and abuse who have experienced abuse within the church

To work within the current ISVA team and the Diocese of Chichester safeguarding team to ensure all ISVA support is of a consistently high quality and responsive to the needs of clients and the church community

To provide support and consultation to professionals addressing the support needs of individuals and parish communities affected by church-related safeguarding situations

To provide training to parishes within the Diocese regarding supporting vulnerable people within a safeguarding context, as required

To promote Survivors' Network with local statutory bodies and partnerships

To raise awareness of the issues relating to and the needs of survivors of sexual violence in general and specifically survivors of abuse within the church

Overall Objectives

To provide a non-therapeutic advocacy and support service to individuals who have experienced any form of sexual violence within the church at any point in their lives, and to their families

To provide consultancy to clergy supporting clients who have experienced sexual violence and domestic violence

To provide high quality, effective and safe services to survivors of sexual violence

To work to ensure strong and effective partnerships between Survivors Network, the Diocese of Chichester and external stakeholders

To represent Survivors' Network and Diocese of Chichester in a professional manner

To work closely with the Diocese of Chichester whilst maintaining an independent position in order to enable effective advocacy for clients

Our organisation is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and post holders to share this commitment

Specific Duties

1. Operational Delivery

Manage a caseload of clients from across the service area who have experienced sexual violence and abuse within the church and maintain confidential case files related to this

Assess risk and support needs of clients who have experienced sexual violence and make appropriate referrals to safeguarding services, health, welfare, benefits, housing, legal and other services as required

Help clients understand and access support and recovery options available to them both within the police process and the church structures, and advocate for them within these institutions and ensure their welfare and needs are central to the process

Provide consultancy and training to clergy within the Diocese of Chichester who are supporting vulnerable clients within a safeguarding context

Work within a multi-agency setting to provide institutional advocacy for the rights of the client within the church and any other institutions

Support clients to develop their own support network and access appropriate therapeutic interventions

2. Strategic Development

Work with the ISVA team to promote and develop the service in accordance with both Survivors' Network policies and ethos of the Diocese of Chichester.

Maintain up to date knowledge on issues relevant to clients who have been abused within the church

Represent Survivors' Network and the Diocese of Chichester at relevant multi-agency meetings and forums as necessary and in discussion with the ISVA Team and other Survivors' Network services

Maintain the profile of Survivors' Network and contribute to the organisation's marketing and profile

General Duties

Act in accordance with Survivors' Network's policies and procedures.

Ensure the Survivors' Network commitment to working within an Empowerment Model is central to the development and delivery of all services.

Attend and participate in regular training, staff meetings, supervision and other meetings as necessary or requested.

Carry out occasional evening and/or weekend work as required.

Be committed to personal and professional development and undertake relevant training and CPD opportunities. There is an expectation that the post holder will undertake accredited ISVA training if they have not already done so, in agreement with their line manager.

Carry out your own administrative duties.

Undertake any duties consistent with the post as may be reasonably requested by the ISVA coordinator, the Director or the Board of Trustees.

No job description can cover every issue which may arise within the post at various times and the post holder is expected to carry out other duties from time to time which are broadly consistent with those in this document.

Personal Specification

	Essential Criteria	Desirable Criteria	Assessed by
Qualifications and experience	<p>Experience of providing trauma informed support to people who have experienced sexual violence</p> <p>Experience of using risk assessment policies and procedures</p> <p>Experience of supporting vulnerable people with police and court processes</p> <p>Experience of maintaining confidential case files with knowledge of data protection and confidentiality</p> <p>Experience of using clinical supervision to support your work</p> <p>Experience of delivering training to professionals</p>	<p>ISVA or relevant professional qualification</p> <p>Experience of supporting people who have experienced domestic violence and abuse</p>	Application and interview
Knowledge	<p>Knowledge and understanding of the issues relating to sexual violence</p> <p>Knowledge of the Criminal Justice System</p> <p>Knowledge of child and vulnerable adult protection procedures</p> <p>Knowledge and understanding of the barriers faced by clients who have experienced institutional abuse and ways of overcoming these</p>	Knowledge of church structures	Application and interview

<p>Skills and Attributes</p>	<p>Excellent written and oral communication skills, including report writing</p> <p>Self motivated and committed to personal development</p> <p>Ability to critically assess own performance and engage in reflective practice</p> <p>Ability to function effectively in high-pressured situations</p> <p>Ability to think creatively and show initiative</p> <p>Computer literacy</p>		<p>Application and interview</p>
<p>Values and Attitudes</p>	<p>Commitment to the aims and objectives of Survivors' Network</p> <p>Committed to self care</p> <p>Commitment to anti-discriminatory practice and promoting equal opportunities for service users, staff and volunteers</p> <p>Commitment to a feminist ethos</p> <p>Reliable and trustworthy</p> <p>Efficient and punctual</p>		<p>Application and interview</p> <p>Interview</p> <p>Reference</p> <p>Reference</p>